# IRC CDC Course Revision Request

All items listed in this document need to be addressed in order for the application to be considered complete. Submit your form to aapirc@jhu.edu.

|  |  |
| --- | --- |
| **Program Director:** |  |
| **Program:** |  |
| **Delivery Semester & Year:** |  |
| **Course Number:** |  |
| **Course Name:** |  |
| **Core Course?: (Yes/No/both)** |  |
| **Elective Course?: (Yes/No/both)** |  |
| **Req. For Online?: (Yes/No)** |  |
| **Existing Course Title ?: (Yes/No)** |  |
| **Contract Type: (Payment/Course Load Release)Note: course load releases must be pre-approved** |  |
| **Instructor's Legal First Name:** |  |
| **Instructor's Legal Last Name:** |  |
| **What is the JHEDID of the instructor?:** |  |
| **Is the instructor new to AAP?:** |  |
| **Is the instructor new to JHU?:** |  |
| **Instructor Address 1:** |  |
| **Instructor City, State:** |  |
| **Instructor Zip:** |  |
| **Instructor Email:** |  |
| **Instructor Phone:** |  |
| **Additional Instructors: Provide name and contact information** |  |

## Justification for request:

(brief statement explaining the request and desired changes)

## Percentage of Change

Identify the anticipated percentage of revision for each item listed.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | 0% | 1-20% | 21-40% | 41-60% | 60-80% | 81-100% |
| Course-Level Objectives |  |  |  |  |  |  |
| Week/Module-Level Objectives |  |  |  |  |  |  |
| Assessments |  |  |  |  |  |  |
| Instructional Materials |  |  |  |  |  |  |
| Tools |  |  |  |  |  |  |
| Learning Activities |  |  |  |  |  |  |

## Course Background

1. When was the course developed or last revised (please provide the most recent year)?
2. Are the only course revisions needed minor/maintenance-type changes (syllabus updates, date changes, etc.)? If so, please contact IRC before continuing this form.

## Course Description

When was the course developed or last revised (please provide the most recent year)?

## Program-Level Objectives (that align with the course):

List program level learning objectives here:

1.

## Course-level Learning Objectives

List course level learning objectives here:

1.

## Additional Comments